

Mincom Ellipse Planning and Scheduling

Course ID: MN-03

Course Length: 3 Days

Modules Included: 3620 - Work Orders, 3701 - Maintenance Scheduling, 3705 - Work Manager, 3401 - Operating Statistics, 3740 - Daily Planner

Prerequisites: MN-02 - Mincom Ellipse Core Work Management

Intended Audience: Those individuals responsible for planning or scheduling work, operating or maintaining equipment, monitoring equipment performance and availability. Asset management, maintenance engineering, work management, or maintenance consulting.

Course Description: The Mincom Ellipse Planning and Scheduling course builds on the Mincom Ellipse Core Work Management course by bringing together the building blocks of work management and using them in a full planning and scheduling process. The course provides participants with an understanding of the Mincom Ellipse tools used to review planned work from the many triggers in Mincom Ellipse such as calendar-based maintenance, statistic-based maintenance and unplanned maintenance. Participants learn how to balance resource commitments and schedule a final list of work to be accomplished.

Expected Outcome: Perform work management of planned and unplanned work within Mincom Ellipse.

Format: The course is a combination of instructor-led and hands-on exercises to maximize the learning outcomes.

At the end of this course, the participant will be able to:

Create equipment and operating statistics profiles.	Create and modify standard jobs and standard job tasks.
Link an application parts list to a standard job task.	Review and maintain maintenance schedule tasks (MSTs).
Set expected daily usage for schedule prediction.	Use the Work Manager to manage work.
Search for and forecast work group periods.	Include an MST in a work group period.
Reschedule a task.	Create and commit the work group schedule.
Set up filters to search for tasks.	Customise the Work Manager graphical interface.
Create statistic-based and time-based MSTs against an equipment reference and an equipment group identifier.	Create and maintain work groups and work group resources.
Record material and resource requirements on a standard job task.	Include and exclude work orders from a work group period.
Balance work group schedule between resource groups.	Use the Daily Planner to replicate tasks, assign crews, shifts, and personnel.
Reschedule tasks and work orders in Microsoft Project.	Create different types of MSTs.

Registration: To register an expression of interest in course attendance, email education.services@mincom.com