

# Mincom Ellipse Functional System Administration

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**Course ID:** GE-03

**Course Length:** 4 Days

**Modules Included:** 3001 - General

**Prerequisites:** Mincom Ellipse Foundation Course. Basic understanding of client-server architecture. Familiarity with the Ellipse functional streams and basic objects.

**Intended Audience:** All individuals associated with non-technical system administration, implementation or consulting.

**Course Description:** The Mincom Ellipse Functional System Administration course focuses on the management and configuration settings of the front end of the Ellipse application (technical system administration is addressed in the Technical Training).

**Expected Outcome:** Perform Functional System Administration within Mincom Ellipse.

**Format:** The course is a combination of instructor-led and hands-on exercises to maximize the learning outcomes.

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## At the end of this course, the participant will be able to:

Identify key concepts of Functional System Administration.

Describe the use of District, System and Warehouse controls and associated table files.

Maintain Mincom Ellipse tables and associated table codes.

Describe the role of the Functional System Administrator.

Configure and maintain security profiles and menus.

Administer MSO and MSQ security.

Set up and review global and program files.

Maintain Mincom Ellipse Position Management.

Maintain sign-on profiles for employees.

Maintain Mincom Ellipse devices.

Manage reports.

Control reference codes.

Archive and restore Mincom Ellipse data from an extracted archive selection list.

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**Registration:** To register an expression of interest in course attendance, email [education.services@mincom.com](mailto:education.services@mincom.com)