

Mincom Ellipse Foundation

Course ID: GE-02

Course Length: 1 Days
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Modules Included: 3001 - General, 3875 - Approvals Manager

Prerequisites: No Mincom Ellipse knowledge required. ERP systems experience recommended.

Intended Audience: All new Mincom Ellipse users

Course Description: All new Ellipse users will receive an introduction to the system, its integration, and key concepts. Participants will be able to navigate, search, and review data within Ellipse and, through practical exercises, explore the integration of Ellipse across business streams.

Expected Outcome: Identify key concepts of Mincom Ellipse.

Format: The course is a combination of instructor-led and hands-on exercises to maximize the learning outcomes.

At the end of this course, the participant will be able to:

Identify the business streams and their integration within Mincom Ellipse.

Define the concepts of system, district, and warehouse controls.

Log in and log out, and change password.

Recognise naming conventions used in Mincom Ellipse.

Navigate, search, and review data.

Invoke Mincom Ellipse Online Support.

Define the use of table files.

Differentiate table types from table codes.

Recognise and use action codes.

Define positions and authorities.

Recognise position hierarchy and incumbents.

Identify batch processes.

Generate reports.

Registration: To register an expression of interest in course attendance, email education.services@mincom.com