

Mincom Ellipse Foundation

Course ID: GE-02

Course Length: 1 Day(s)

Modules Included: 3560 - Accounts Receivable, 3501 - Customer Information

Prerequisites: No Mincom Ellipse knowledge required. ERP systems experience recommended.

Intended Audience: All new Mincom Ellipse users

Course Description: All new Ellipse users will receive an introduction to the system, its integration, and key concepts. Participants will be able to navigate, search, and review data within Ellipse and, through practical exercises, explore the integration of Ellipse across business streams.

Format: The course is a combination of instructor-led and hands-on exercises to maximize the learning outcomes.

At the end of this course, the participant will be able to:

Identify the business streams and their integration within Mincom Ellipse.

Log in and log out, change password and credentials.

Navigate, search and review data.

Define the use of table files.

Recognise and use action codes.

Recognise position hierarchy and incumbents.

Generate and print reports.

Define the concepts of System, District, and Warehouse controls.

Recognise naming conventions used in Mincom Ellipse.

Invoke Mincom Ellipse Online Support.

Differentiate table types from table codes.

Define positions and authorities.

Identify batch processes.

Method of Delivery: This course is classroom-style and is delivered at Mincom's Training centres in Brisbane, Queensland Australia, Sydney, New South Wales, Australia, and Denver, Colorado USA. This course can be delivered at customer sites upon request. A minimum of 3 participants and maximum of 10 is required to run the course.

Certification: This course is recognised for Mincom certification under the Mincom Certification Program.

Registration: To register an expression of interest in course attendance, email education.services@mincom.com